Guidelines for Use of the First-Year Arts Room
Holworthy Basement

Purpose
The purpose of the First-Year Arts Room is to provide a fun and welcoming arts-making space for first-year students.

Who May Use the Space?
Any Harvard first-year student in good standing with the University may use the First-Year Arts Room.

When May I Use the Arts Room?
You may use the Arts Room as an arts-making space at the following times:

1. During themed art activities and art-making events offered throughout the year, typically on Monday evenings.
2. During formal arts classes and seminars, also offered throughout the year.
3. This room is for you, by you. We believe that art should be accessible at all times and depend on community efforts to make this work. If you agree to respect the space and use it responsibly, you can have access to it 24/7. Please contact the director at firstyeararts@fas.harvard.edu for a user agreement form.
4. If you are an individual who would like to use the First-Year Arts Room outside of these specifications, or if you would like to schedule a group activity, please set up a meeting with the director at firstyeararts@fas.harvard.edu.

Where is the First-Year Arts Room located?
The First-Year Arts Room is in the basement of Holworthy Hall, adjacent to the Holworthy Common Room. To access the Arts Room, enter the lower level exterior entrance to Holworthy on the east end of the building, facing Canaday Hall. Go down the hallway and through another door that will bring you directly into the Holworthy Common Room. After passing through the Holworthy Common Room, the entrance to the Arts Room will be the first door on your right.

Both the Holworthy Common Room and the First-Year Arts Room are wheelchair accessible.

Upkeep of Art Supplies
All materials in the Arts Room can only be used in the Arts Room and may not be taken to go. If you notice any materials are running low or if you finish a set of supplies, please contact the director to request more. If something breaks, please let the director know. This works on a trust system and depends on each member of the community to upkeep this room.

May I bring my own art supplies?
Yes, you may bring your own art supplies to the First-Year Arts Room, provided that you protect all surfaces and clean up after yourself. As the room is not properly ventilated, no oil paints or other potentially hazardous materials are permitted.

Supplies available for students include paints, canvas, watercolors, pastels, brushes, pencils, sketchbooks, and drawing boards.
May I leave my work out to dry?
You may leave your work out to dry on the floor near the cabinets if you leave a note with your name, phone number, email address, and time left out. You must pick it up within 24 hours. You retain all responsibility for your work, as the College cannot guarantee its maintenance or security.

Clean-up
You must protect all surfaces with the newspaper and drop cloths provided, and clean up after yourself. Should clean up become a problem, accessibility to the First-Year Arts Room may be limited.

Please keep food in the main Holworthy Common Room next door.

*Users of this space are expected to adhere to all guidelines regarding fairness, tolerance, and proper conduct as outlined in the Harvard College Handbook for Students. Abuse of any of these guidelines will result in changes to art room availability and privileges.*

The most important rule? Make art, keep the room clean, and have fun!